

CRITICAL DATE LIST

PROPERTY ADDRESS/MLS#: _____

SELLER: _____

BUYER: _____

LISTING AGENT/BROKERAGE: _____

Phone: _____ Cell: _____ Fax: _____ Email: _____

SELLING AGENT/BROKERAGE: _____

Phone: _____ Cell: _____ Fax: _____ Email: _____

LENDER CONTACT: _____

Phone: _____ Cell: _____ Fax: _____ Email: _____

TITLE COMPANY: _____

EARNEST MONEY AMOUNT: _____ HELD BY: _____

APPRAISER: _____ Phone: _____

HBW PLAN/CONTACT: _____

AMOUNT: _____ PARTY RESPONSIBLE FOR PAYMENT: *SELLER* or *BUYER*

TERMITE INSPECTOR/CONTACT: _____

AMOUNT: _____ PARTY RESPONSIBLE FOR PAYMENT: *SELLER* or *BUYER*

ACTION	DATE DUE	DATE COMPLETED
Mutual acceptance of all Purchase Contract terms	N/A	_____
Earnest money deposited to escrow	_____	_____
Seller Property Disclosure signed by all parties	_____	_____
Lead Based Paint signed by all parties	_____	_____
Special Assessments Disclosure signed by all parties	_____	_____
Preliminary title work ordered/received	_____	_____
Review of preliminary title work by all parties	_____	_____
Seller cure of defects on title, if any	_____	_____
Loan application & appraisal ordered/commitment rec'd	_____	_____
Appraisal scheduled/Seller or Seller Agent notified	_____	_____
Appraisal received/results received by all parties	_____	_____
Contingency expires by/removed or extended by	_____	_____
Property inspection ordered/performed	_____	_____
Buyer request for repairs/extension	_____	_____
Seller response to Buyer request	_____	_____
Termite inspection ordered/report received	_____	_____
Termite treatment ordered/invoice received	_____	_____
Well/Septic inspection ordered/report received	_____	_____
Survey inspection ordered/report	_____	_____
Transfer of utilities	_____	_____
Closing date per Contract/scheduled	_____	_____
Closing date extension, if applicable	_____	_____
Possession date/keys delivered	_____	_____
Other: _____	_____	_____
Other: _____	_____	_____
<i>If applicable:</i>		
Release of earnest money signed by all parties	_____	_____
Certified letter mailed to parties	_____	_____